


Canon GL2 Setup
for video broadcast
rev Apr 2006

- 1) Set up tripod on flat area left of soundboard.
- 2) **Remove lens cap** from camera.
- 3) Slide camera onto tripod from the rear. Lock camera onto tripod. (Right side)
- 4) Connect cables
 - a. Cables are located in cabinet left of camera, next to computer screen.
 - b. Connect power to rear of camera. Arrow points down.
 - c. SVHS cable connects under rubber cap next to power connection.
- 5) Power on camera. Slide switch to "**camera**". Ensure **no** tape is in camera.
- 6) Open LCD viewer screen on left side of camera.
- 7) Check LCD screen to ensure that the exposure TYPE is set to the white balance symbol. A symbol like this one  should be visible on the screen.
- 7) Press "**exp**" switch (left side). This sets the camera to manual exposure. Scroll down until the setting is **-8**. You will see the setting in the viewer. **Adjust as necessary to remove "white out" effect of overexposure. Look at the bald heads or white shirts for indication.** The producer will also tell you to adjust your camera.
- 8) **Set camera to manual focus.** Press the "**A/M**" button. This prevents the focus from "walking" on closer-in shots. However, you will need to focus manually anytime you change the zoom. Optionally, by pressing the A/M button 2 times, the camera will re-focus and then it will be back on manual.
- 9) Adjust **zoom** for best frame. The pulpit "shot" should be head and shoulders to the top of the flowers. Alternately, the bottom of the frame should be just above the coat tails.
- 10) At end of broadcast, **and on CUE** from the producer, relax!.
- 11) Close viewer screen, shut off camera, and replace lens cap.
- 12) Remove cables and replace cap. Power cable requires depressing the release next to the eye viewer.
- 13) Store cables in appropriate location.
- 14) Unlock camera (right side) and slide to rear of tripod while **depressing the red button** (left side) on the tripod head.
- 15) Properly store camera and tripod. Tripods should be stored in the upright position.